



**EDGEWATER SUSTAINABILITY BOARD
BUSINESS MEETING AND WORK SESSION**

**HELD AT 1800 HARLAN STREET
EDGEWATER, CO 80214 AND
VIRTUALLY THROUGH
THE GOTO MEETING APP
<https://meet.goto.com/405842165>
Dial in by phone: +1 (872) 240-3311
Access Code/Meeting ID: 405-842-165**

February 24, 2026

6:00pm

****Requests for ADA accommodations (including American Sign Language interpretation or CART) can be made by emailing cityclerk@edgewaterco.com****

3 or more other City Board or Commission members may attend this meeting

ITEM 1. MEETING CALL TO ORDER

ITEM 2. Roll Call

ITEM 3. Approval of Agenda

ITEM 4. Land Acknowledgement

ITEM 5. Consent Agenda

1) [Minutes of January 27th, 20206](#)

ITEM 6. General Business

1) Follow up on Sustainability Board Annual Retreat general questions regarding current and ongoing programming

(a) Annual report to Council – required per COE code

(b) Council work session – not required per COE code

(c) Hometown Fest waste diversion outcomes – N/A

(d) UFMP Management – update at March board meeting

2) 2026 Tree Sale – Hosted by Parks & Recreation

(a) Date: Saturday, April 18th, 10am-12pm

(b) Location: Filipino-American Community of Colorado (1900 Harlan)

(c) Specific tree species listed on [PlayEdgewater](#)

(d) Promotion of Earth Day film screenings with on-site A-frame poster

- 3) Business license renewal process – review
- 4) Earth Day Planning
 - a) Films to be shown in the Council Chambers on Sat., April 18 from 4-6pm
 - a. Logistics being managed by the Sustainability Coordinator, Lilly Steirer of Slow Food Denver, and Steve Blakely of the Colorado Environmental Film Festival
 - b) Sustainability Board table at Edgewater Public Market on Sunday, April 19th from 12-3pm.
 - a. Determine:
 - i. Board staffing of the table
 - ii. Children’s activity the board will facilitate

ITEM 7. Category Lead Comments

- 1) Clean Energy
- 2) Social Vibrancy
- 3) Land & Water
- 4) Waste & Materials

ITEM 8. Public Comment

ITEM 9. Discussion of Upcoming Agenda Items

- 1) Approaching managers of large buildings to discuss waste
- 2) 2026 Building Code update
- 3) UFMP Manage
- 4) Earth Day Event Planning
- 5) Extender Producer Responsibility (April)

ITEM 10. City Council Liaison Comments

ITEM 11. CC4CA Updates – N/A

ITEM 12. BUSINESS MEETING ADJOURNMENT

ITEM 13. WORK SESSION CALL TO ORDER

ITEM 14. General Business

ITEM 15. Public Comment

ITEM 16. WORK SESSION ADJOURNMENT

Annual Tree Sale

The right tree planted in the right place is good for the health and well-being of your body, your house, and your community!

Benefits of adding yard trees:



Create Shade & Lower Energy Costs



Enhance Property Values



Improve Air Quality



Provide Shelter for birds & other wildlife



Buffer Noise

The Edgewater Tree Sale is open to anyone regardless of income or address. Trees will be sold to Edgewater residents February 18-April 10. Any unsold trees will be available to non-residents starting April 11.

Tree Types:

- English Oak
- Hackberry
- Japanese Ivory Silk Lilac
- Kentucky Espresso Coffeetree
- Pacific Sunset Maple
- Royal Raindrops Crabapple

\$35 - \$45 Residents

\$45 - \$55 non-Residents

**Financial Aid available*

Sale runs from

2.18.26

-

4.10.26

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To: Edgewater Sustainability Board
From: Community Development Staff
Date: February 24, 2026
Re: Overview and History of the City's Business Licensing Program

Purpose

The purpose of this memorandum is to provide background information on the history, structure, and basic requirements of the Business Licensing Program administered by the City of Edgewater. Staff will provide a more detailed presentation and respond to questions at your upcoming meeting.

1. Legal Foundation and Authority

The City's Business Licensing Program is codified in **Chapter 6 – Business Licenses and Regulations** of the Edgewater Municipal Code. As a home rule municipality, the City maintains local authority to regulate businesses operating within its jurisdiction for purposes including:

- Protecting public health, safety, and welfare
- Ensuring compliance with zoning and land use regulations
- Promoting accountability and transparency in commercial operations
- Coordinating sales tax collection and regulatory oversight

Chapter 6 establishes the requirement that most businesses operating within City limits obtain a valid Edgewater business license prior to commencing operations.

2. Applicability and General Requirements

Who Must Obtain a License

Generally, any person or entity engaged in business within the City must obtain a business license. This includes:

- Brick-and-mortar retail and service establishments
- Home-based businesses
- Professional offices
- Food service establishments (subject to additional approvals)

Separate or additional licensing requirements may apply to certain regulated uses (e.g., liquor licensing, marijuana licensing, or other state-regulated activities).

Application Requirements

Applicants are typically required to provide:

- Business contact information
- Description of proposed operations
- Physical business address

- State sales tax license (if applicable)
- Zoning confirmation of permitted use
- Payment of applicable licensing fees

Licenses are generally issued for a defined term and must be renewed annually.

3. Administration and Enforcement

The City Clerk’s Department administers the licensing program in coordination with:

- Community Development Department
- Building and Code Enforcement
- West Metro Fire District (where applicable)
- State regulatory agencies

Operating a business without a required license may result in enforcement actions, penalties, or suspension of operations as authorized by municipal code ([Chapter 6-1-120](#)).

4. Relationship to Land Use Regulation Compliance

The Business Licensing Program serves as an important coordination point between economic activity and land use regulation. Prior to issuance, staff verifies that:

- The proposed use is permitted within the applicable zoning district;
- The business complies with applicable building, fire, utilities and life safety requirements; and
- Any required state or county approvals have been obtained.

The licensing database also serves as a key tool for communication and outreach to the business community regarding community engagement opportunities, emergency notifications, and regulatory updates.

5. Program Evolution

Historically, the Business Licensing Program has functioned as both:

- A regulatory compliance tool; and
- A business registry mechanism for the City.

Over time, the program has increasingly supported improved interdepartmental coordination, data tracking, and policy implementation—particularly as the City has focused on economic development and regulation compliance by our businesses.

The licensing program remains a foundational regulatory framework connecting business operations to municipal oversight.

Next Steps

Staff will provide a presentation at your upcoming meeting outlining:

- *Current license volumes and categories*
- *Potential policy considerations relevant to Board priorities*
- *Opportunities for alignment with sustainability initiatives*

We look forward to discussing how the Business Licensing Program can continue to support the City's sustainability objectives while maintaining efficient service delivery to the business community.